

Terms and Conditions

We will personalise this document and send to you once we have agreed occupational therapy is the right service for you. We will ask you to sign this document once you have read it.

Professionals Qualifications and memberships

- Registered with the Health Care Professional Council (HCPC). Your OT will add there HCPC Number:
- Membership of the Royal College of Occupational Therapy
- Additional membership to Royal College of Occupational Therapy specialist sections:
- Member of the National Handwriting Association.
- Member of the Sensory Integration Network
- Member of Tai Chi for Health Institute

Insurance:

Insurance with Balens for occupational therapy assessment and treatment session including using chair yoga, exercises and health tai chi. More information can be found on their website <http://www.balens.co.uk>

Fees:

This will be agreed on the telephone and in this document.

- Standardised assessments and report writing will be charge according to the length of time it takes to complete. The hourly cost will be broken down.
- Training and supervision is also agreed by an hourly rate.

Travel costs - no charged within a 15 mile radius. Otherwise, travel is charged at 0.45p a mile. For your address there will be no charge.

Cancelling appointments

Although it is best to keep regular appointments, there may be times when you need to cancel. It is requested that you call, text or email me at least 24 hours in advance to cancel the appointment. **If you do not cancel more than 24 hours in advance, you may be charged the full normal fee for that session (not including travel).**

We will also give 24 hours notice if I am unable to make the session.

Stopping occupational therapy:

You have the right to stop therapy at any time. We suggest we discuss when you are ready to stop and plan for it accordingly.

Payment:

We accept cheque and bank transfers. I will send a monthly invoice and request this is paid within 10 working days.

Privacy Policy:

There is a privacy policy on the website. We will also send you a consent form prior to starting any assessment and intervention.

info@hertsbedot.co.uk
www.hertsbedot.co.uk